



# Agenda

- Welcome
- Introduction of panelists
- Overview
- Submission process



# Panelists





# Fay F. Feeney, CSP, ARM, FASSP

CEO

Risk for Good

Hermosa Beach, CA





# Ashok Garlapati, CSP, CFIOSH, QEP, FASSP

HSE Consultant – Exploration & Drilling  
Kuwait Oil Company  
Al-Ahmadi Ahmadi  
Kuwait





# Angela C. Ray, CSP, SMS

EHS Manager

Lyft Inc.

Aiken, SC



# Three roles



# Nominee

- Member in good standing
- Made significant contributions
- Minimum of 15 years
- Compiles updated resume and bio
- Recruits sponsors
- Meets regularly with Petition Coordinator



# Petition Sponsor

- Knowledge of nominee and their work
- Submits a detailed reference





# Petition Coordinator

- Coordinates biographical info
- Confirms documentation meets petition requirements
- Reviews sponsor references
- Compiles all materials
- Submits petition

# Timeline



- Expect to take up to six months to complete your petition.
- Give yourself time for revisions
- Deadline for submission is November 1<sup>st</sup>.

If that date falls on a Saturday or Sunday, the deadline will be the following Monday.



Contact/Questions

[Awards@assp.org](mailto:Awards@assp.org)

# Resources

- ASSP [Website](#)
- Documents and Forms
  - Guide to Completing a Fellow Petition
  - Fellow Nomination Form
  - Role of Nominee
  - Fellow Sponsor Form
  - Role of Petition Sponsor
  - Petition Coordinator Workbook (checklist)
- Tools
  - ASSP Fellow Petition Organizer
  - Career Accomplishments Tracking Document
  - Insight and Recommendations for Fellow Petition Preparation (upcoming)



Questions?



**Thank you.**



# By the Numbers



# By the Numbers

## Nominees

- 80% took 6 months or less to complete petition.
- By establishing a schedule and coordinating efforts by the whole team, a petition can be completed within 4-6 months.
- 50% met with their Petition Coordinator once a month, many meeting even 2-3 times a month.
- 30% said they scheduled meetings with the Petition Coordinator weekly.



# By the Numbers

## Petition Coordinators

- Almost 78% were the primary person to compile, review, and submit the Fellow petition.
- 67% developed a timeline for completing the petition.

## ▪ Sponsors

- 67% were approached by the Nominee to be one of their sponsors.
- 28% were approached by the Petition Coordinator.
- 67% completed the sponsor reference form in less than a week, while 22% took 2 – 3 weeks.





# By the Numbers

## ■ **Challenges**

- 33% said finding details; retrieving records and documentation was challenging.
- 24% said determining what content to include in the petition was challenging.
- 18% indicated that having enough time was a challenge.

## ■ **Recommendations**

- 50% recommend begin thinking critically about your career early. Keep documents and records of key moments of achievement, education, leadership, and other career highlights.
- 38% recommend the petition team should leave enough time to complete the petition; start the process early, follow instructions, and ask for help if unsure regarding content.

